

SÜYÖS-2024 INFORMATION OF APPLICATION AND REGISTRATION

SÜYOS 2024 applications and preferences will be made via online.

Applications and Preferences will be made between 24/06/2024-12/07/2024, at the relevant link address (<https://suyos.selcuk.edu.tr/>) until the end of working hours. Applications will not be accepted after these dates. If the candidates do not pay the determined tuition fee after the placement process for the relevant department is completed, they will lose the right to register.

- After candidates have been placed in a department, they will be able to learn their registration fee and student number from the link: <http://asp1.selcuk.edu.tr/asp/osym/giris.htm>. **Instead of their TR ID number,** they must use the **passport numbers** that used during the application process to enter the system.
- Candidates will use **e-mail addresses and dates of birth** they specified in the application when entering the automation system.

Placed Students Pay Tuition Fee

- Selected candidates must deposit at least one semester's tuition fee in Turkish Lira to the **Selçuk University Tuition Payment System from any Vakıfbank Branch**, using the **student number** they received from the system. Candidates **must keep the receipt of their fee payment to be presented when necessary.**

Documents to be Uploaded to the System During the Application and Preference Process

- Candidates who will be included in the Application and Preference process are required to upload scanned copies of the following documents to the system in the **desired format**:
 - Photo of the student, **where their face is clearly visible.** (Preferably biometric photo)
 - Original High School Diploma and an officially approved copy **translated into Turkish**
 - Original transcript and an officially approved transcript **translated into Turkish**
 - Copy or photocopy of passport
 - Photocopy of TR Identity Number Declaration or Identity Card of candidates with Turkish citizenship
 - Military Service Status Declaration for Turkish male candidates
 - Foreign Language Proficiency Certificate, if available.
 - If available, Foreign Language Turkish Proficiency Certificate
 - International Exam Result Document
 - A copy of the population registration certificate from dual nationals who were foreign nationals by birth and later became Turkish citizens.
 - The candidate must sign the letter of undertaking, **the example of which is given below in this guide,** and upload a copy to the system.

- When students log into the automation system, they will be able to **download the acceptance letter with the verification code** for the department they have entered. **(Receiving the acceptance letter only shows that you are eligible to enroll in the university. It does not indicate that you are enrolled in the university. Your university registration will be completed after you submit the necessary registration documents to the Registrar's Office of the relevant Faculties and Schools by the deadline.**
- Applications of candidates who upload incomplete or incorrect documents will be rejected and a reason for rejection will be sent to their e-mail addresses. Candidates who receive such an e-mail must **re-enter the system** and correct their missing or incorrect documents within the application dates.
- Students are required to act meticulously in submitting the documents, and after registering online, they must submit or deliver the documents specified below completely and completely, individually or by mail, to the Student Affairs Units of the Faculties and Schools where they are registered. **Otherwise, students' register will be deleted. Postage payments for documents to be sent by mail are the responsibility of the sender.** Postage without postage payment will not be accepted.
- Candidates can access the addresses of Faculties/Vocational Schools and Colleges at https://webadmin.selcuk.edu.tr/contents/247/icerik/adres_637937385210872779.pdf **After all online processes are completed, you must register to the relevant unit with the following documents for Final Registration.**

Documents to be Submitted to Faculties/Colleges/Vocational Schools for Final Registration

- Original high school diploma (Turkish translation of diplomas in a foreign language certified by a sworn translator)
- Original high school diploma (Turkish translation of diplomas in a foreign language certified by a sworn translator)
- Diploma equivalence certificate, (obtained from Provincial Directorates of National Education or Turkish Foreign Representatives)
- Passport original and photocopy
- Notarized copy or photocopy of the Student Visa obtained from the Turkish Foreign Representatives (if the original student visa is brought along with the photocopy, it will be approved by the relevant unit).
- Residence Permit Certificate
- T.R. Turkish national candidates Identity Number statement or photocopy of Identity Card,
- T.R. Military Service Status Declaration of male national candidates,
- Foreign national by birth and later Turkish Republic. Certificate of Population Registry copy from dual nationals who have acquired citizenship,
- T.R. Transcript (report card) from those who are nationals and completed their entire secondary education (high school) in a foreign country other than TRNC (including those who completed their entire secondary education (high school) in Turkish schools in a foreign country other than TRNC),
- Photographs (6 pieces)

- Foreign Language Proficiency Certificate, if any,
- Turkish Proficiency Certificate, if any,
- TR-YÖS Result Document, International Exam Scores and High School Diploma Score
- Transcript and approved Turkish translation

T.C.
Selçuk University

Conditional Registration Commitment Certificate for Undergraduate Programs

| | |
|---------------------------|--|
| Name and surname: | |
| Mother name: | |
| Father name: | |
| Date of birth: | |
| Nationality: | |
| Passport number: | |
| TC Identification number: | |
| Email Address: | |
| Telephone: | |
| Application date: | |

Accepting that the documents I have uploaded in my application for placement in Selçuk University programs and departments for the 2024-2025 academic year are valid for pre-registration, I have uploaded all the necessary documents completely, completely and accurately to the student registration system, and at the end of the process, I have gained the right to register for the department. I will deliver the originals of all necessary documents in person, by power of attorney or to the student affairs unit of the Faculty-School-Vocational School completely, completely and accurately, without any legal claim if I cannot deliver them or if incomplete, incorrect or fake documents are detected during the whole process. I accept the deletion of my student record from Selçuk University. I have read, understood and approve.

(Name surname)
(Tarih)
(SIGNATURE)